IMPERIAL INSTITUTE
13 Years of Academic Leadership

ISAF WELCOMES YOU TO THE WORLD OF CHARTERED ACCOUNTANTS

IMPERIAL SCHOOL OF ACCOUNTANCY & FINANCE (ISAF)
# 12 (Bazar Road) Begum Sarfaraz Iqbal Road, G-6/4, Islamabad.
Land Lines: +92 (51) 8313 691 - 2580 113
I am delighted to note that the current trend indicates that Chartered Accountants are well suited for leadership positions in organizations. However, with the fast changing business and corporate milieu both globally and nationally, prospective Chartered Accountants need to increase their knowledge base besides honing their skills and abilities by investing in developing their leadership capabilities also.

At Imperial School of Accountancy and Finance we are geared up to help the future Chartered Accountants achieve new horizons by not only focusing on the technical modules delivered by the best in the town but also by providing them with the allied skills to put their learning to practice.

Our Chartered Accountancy Program is available and taken through the regular traditional system as well as the innovative flexible mode of the Program. The flexible mode is suited to cater for the needs of the busy professionals through offering intensive weekend program.

I congratulate you on your career prospecting and welcome you to explore the opportunities and new dimensions of the Chartered Accountancy Program. Our Program will help to prepare you for a successful and rewarding career by providing the highest level of professional accounting education in Finance and Business leadership.

Kind regards,

Dr. Hamid Rafiq Khattak
Chairman & Chief Executive
Introduction

Our Chartered Accountants Program is a multi-nationally recognized business qualification of technical courses designed around accounting, auditing and finance professions. Our resource persons and faculty members constantly strive to help you achieve leadership positions. We go even a step further by blending our expertise and experience to help you succeed at that.

We invite you to *profit from exemptions* that your potentials and uniqueness of your earlier academic qualifications offer you. Diverse streams are available for you to become a recognized Chartered Accountant. We cater for your KSA-Knowledge, Skills and Abilities by offering academic routes that suit your learning style the most.

**DON'T MISS ON YOUR FUTURE !!!**

**JOIN OUR WEEKEND CLASSES IF YOU ARE...**
1. **FULL TIME SCHEME /STREAM**
   - HSC/A LEVEL

2. **TRAINEE SCHEME/ STREAM**
   - 4 Years Program Degree Holder
   - 2 Years Program Degree Holder

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### FULL TIME SCHEME

- **CA**
  - 2 Papers
  - 6 Papers
  - 3.5 Years
  - 9 Papers
  - 4 Papers

- Multi Subjects Assessment
- Certified Finance & Accounting Professional
- Commencement of Training
- Certificate in Accounting & Finance (CAF)
- Assessment of Fundamental Competencies (AFC)

### HSC / A.LEVEL

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### TRAINEE SCHEME

- **CA**
  - 2 Papers
  - 6 Papers
  - 9 Papers (Exemptions available)

- Multi Subjects Assessment
- Certified Finance & Accounting Professional
- Certificate in Accounting & Finance
- Only Assessment of Fundamental Competencies
- Commencement of Training

- A. Exemption-4 Papers
- B. 4 Papers (Exemptions available)
- A. 3 Years
- B. 4 Years

A. 4-Year Degree Holder
B. 2-Year Degree Holder
# Courses and Faculty

## Assessment of Fundamental Competencies (AFC)

<table>
<thead>
<tr>
<th>Code</th>
<th>Subject</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFC-1</td>
<td>Functional English</td>
<td>Mr. Mehar Aziz</td>
</tr>
<tr>
<td>AFC-2</td>
<td>Business Communication</td>
<td>Mr. Waseem Khan</td>
</tr>
<tr>
<td>AFC-3</td>
<td>Quantitative Techniques</td>
<td>Mr. Shahid Mehmood, MSc (Stats), MBA, MS (Marketing)</td>
</tr>
<tr>
<td>AFC-4</td>
<td>Intro. to Information Technology</td>
<td>Prof. S. M. Najmi, MBA-IT, MCSE, MSc, Mphil (HR), PhD (Scholar)</td>
</tr>
</tbody>
</table>

## Certificate in Accounting and Finance (CAF)

<table>
<thead>
<tr>
<th>Code</th>
<th>Subject</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAF-1</td>
<td>Introduction to Accounting</td>
<td>Mr. Mazhar Arshad (ACA)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Dr. Qaiser Malik (FCMA, Mphil, PhD)</td>
</tr>
<tr>
<td>CAF-2</td>
<td>Introduction to Economics &amp; Finance</td>
<td>Mr. Naveed Anwar, Mphil (Eco)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Prof. Aslam Khokhar</td>
</tr>
<tr>
<td>CAF-3</td>
<td>Business Law</td>
<td>Mr. Shabbir Akbar</td>
</tr>
<tr>
<td>CAF-4</td>
<td>Business Mgmt&amp; Behavioral Studies</td>
<td>Dr. Hamid Rafiq Khattak</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Dr. Majid Bagram</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Prof. S. M. Najmi</td>
</tr>
<tr>
<td>CAF-5</td>
<td>Financial Accounting &amp; Reporting-I</td>
<td>Mr. Mazhar Arshad (ACA),</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Mr. Yasir Sajjad (ACA)</td>
</tr>
<tr>
<td>CAF-6</td>
<td>Principles of Taxation</td>
<td>Mr. Mazhar Arshad (ACA), M. Kamran (ACA)</td>
</tr>
<tr>
<td>CAF-7</td>
<td>Financial Accounting &amp; Reporting-II</td>
<td>Mr. Yasir Sajjad (ACA)</td>
</tr>
<tr>
<td>CAF-8</td>
<td>Cost &amp; Management Accounting</td>
<td>Mr. Amir Wazir (ACMA, MS (Finance)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Dr. Qaiser Malik (FCMA, Mphil, PhD)</td>
</tr>
<tr>
<td>CAF-9</td>
<td>Audit &amp; Assurance</td>
<td>Mr. Mazhar Arshad (ACA)</td>
</tr>
</tbody>
</table>

## Certified Finance and Accounting Professional (CFAP)

## Multi Subject Assessments (MSA)
Our Faculty’s Expertise and Experience…

…Offers You The Best Chance at Succeeding!

🏆 Prof. S. M. Najmi
Program Director & Faculty Member

**Qualifications:**
MBA-IT, MCSE, M.Phil.
(Management Sciences),
Ph.D. (Scholar)

Prof. Najmi with more than 18 years of dedicated performance in managing CA schools and teaching along with more than 200 qualified Chartered Accounts serving at very high positions in public and private organizations has the currency in the field of teaching IT, and Organizational Behavior. During his two decades of teaching career he has been awarded for his excellence where his students have been showing tremendous results in ICAP examinations. In the year 2005 SKANS awarded him a certificate of excellence for quality teaching. In the year 2013 his student Mr. Junaid Basharat (Autumn 2013) secured ICAP Merit Certificate—a testimony to his accomplishments and credentials.

🏆 Mr. Mazhar Arshad
Program Head & Faculty Member

**Qualifications:**
ACA

A practicing Chartered Accountant by profession and successfully running his own CA firm, Mr. Mazhar is a CA expert of the highest cadre. He translates his practical professional expertise into teaching excellence, which is proven from
the fact that his students are best results achievers. In 2013 one of his students namely, Mr. Junaid Basharat has obtained “Merit Certificate” for the course of Company Law from ICA. His focus is primarily on teaching Financial Accounting, Mercantile Law & Company Law besides Taxation and Auditing.

Mr. Shahid Mehmood  
Faculty Member

Qualifications:
MSc (Statistics), MBA, M.Phil.  
(Management Sciences)

Mr. Shahid Mehmood started his teaching career for the CA at NCBMS Islamabad (1997-2007) and then joined SKANS, CA Campus (2007-2010) followed by CPE Rawalpindi & Islamabad. Mr. Shahid's career spanning over the last 16 years gets its expression in the success of our students. He is known as the best in the town when it comes to teaching Quantitative Techniques.

Muhammad Waseem Khan  
Faculty Member

Qualifications:
B.Com, MBA (HR)  
MS Scholar

Mr. Waseem has 10 year’s rich experience of teaching courses such as Business Studies, Business Communication to ACCA and CA as well as O' Levels. He is well known faculty member for the leading institutes affiliated with Cambridge University U.K. He is highly skilled in attuning and preparing his students for external examinations. He is the program anchor for educational and academic oriented programs at 'Radio FM 92.4', Islamabad.
Mr. Amir Wazir

Qualifications:
ACMA, MBA, MS (Finance)
Ph.D. Scholar (Finance)

With one decade of teaching experience, Mr. Amir Wazir is a very high profile teacher for ACCA, CA and MBA classes. He has been teaching F2, F-5, P-II and Cost Accounting to Module-D Students. He has a lot of experience in exam-focused studies and therefore the students greatly benefit from his examination oriented preparations. His students are regular qualifiers of the exams.

Mr. Naveed Anwar Malik

Qualifications:
BSc (Hons.),
MPhil (Economics)

Mr. Naveed who started his career as a banker in an SME, joined CA teaching profession in 2003. With over 16 years in total, he has gained the currency in the field of teaching CA courses. He is recognized as a symbol of success in CA education. He has been teaching in different ICAP RAETs for more than a decade. He has been teaching in ICAMP as well. He has excellent ICAP examination focused subject wisdom. His students consider him a key to realization of their dreams as they easily get through the examination.

Mr. Zulfiqar Ali Shah

Qualifications:
B.Com, ICMA, MS (Finance),
Ph.D. (Finance)

Dr. Zulfiqar's experience of teaching Financial Accounting, Cost Accounting and ACCA classes for different subjects viz., F3, F7.P-II spans over 10 years in total. He has been teaching in ICAP approved RAETs. He brings unique blend
and added value to his classroom because of his experience in teaching Investment Portfolio, Financial Modeling and issues in Financial statements in various HEC accredited universities. His command of subjects is manifest from the fact that he has authored and presented his research papers in the field of Accounting & Finance around the world in international conferences.

🏆 **Prof. Aslam Khokhar**

**Qualifications:**
MA (Economics)

**Experience:**
Professor Aslam Khokar is known and respected in the entire CA fraternity as an institution in himself, an epitome of professionalism, humility and commitment that has beaconed over the last 40 years. His experience surpasses all being the pioneer Professor in the field of Economics since 1994, when ICAP actually started the RAETS. His popularity among the CA students owes to his dedication and par-excellence teaching. He also has been teaching in ICAP and ICAMP.
NOW OFFERING
EXEMPTIONS FOR
PROFESSIONAL QUALIFICATION

### Assessment of Fundamental Competencies (AFC)

<table>
<thead>
<tr>
<th>Code</th>
<th>Stages &amp; Papers</th>
<th>ACCA</th>
<th>CIMA</th>
<th>ICMAP</th>
<th>PIPFA</th>
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</thead>
<tbody>
<tr>
<td>AFC-1</td>
<td>Functional English</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>AFC-2</td>
<td>Business Communication</td>
<td>X</td>
<td>X</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>AFC-3</td>
<td>Quantitative Techniques</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
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<tr>
<td>AFC-4</td>
<td>Intro. to Information Technology</td>
<td>X</td>
<td>X</td>
<td>Yes</td>
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</table>

### Certificate in Accounting and Finance (CAF)

<table>
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<tr>
<th>Code</th>
<th>Stages &amp; Papers</th>
<th>ACCA</th>
<th>CIMA</th>
<th>ICMAP</th>
<th>PIPFA</th>
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<tbody>
<tr>
<td>CAF-1</td>
<td>Introduction to Accounting</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
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<tr>
<td>CAF-2</td>
<td>Introduction to Economics &amp; Finance</td>
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<td>CAF-3</td>
<td>Business Law</td>
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<td>CAF-4</td>
<td>Business Mgmt &amp; Behavioral Studies</td>
<td>X</td>
<td>X</td>
<td>Yes</td>
<td>X</td>
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<td>CAF-5</td>
<td>Financial Accounting &amp; Reporting-I</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>X</td>
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<td>CAF-6</td>
<td>Principles of Taxation</td>
<td>Yes*</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>CAF-7</td>
<td>Financial Accounting &amp; Reporting-II</td>
<td>Yes</td>
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<td>CAF-8</td>
<td>Cost &amp; Management Accounting</td>
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<td>CAF-9</td>
<td>Audit &amp; Assurance</td>
<td>Yes*</td>
<td>X</td>
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*NB: The exemption from ‘CAF-6’ shall be given to candidates who have passed F-6 i.e. ‘Taxation Pakistan Variant’ & exemption from ‘CAF-9’ shall be given to candidates who have passed ‘P-7’ i.e. ‘Advanced Auditing’.
## Exemptions for Talented Students

<table>
<thead>
<tr>
<th>Stages</th>
<th>Previous/Prior Academic Qualifications</th>
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<tbody>
<tr>
<td>AFC</td>
<td>4 years Graduation - SDAI</td>
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<td>Exemptions</td>
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DEGREE PROGRAMS OFFERED

(Morning & Evening Sessions)

- BCS
- BBA
- B.COM
- MBA
- MBA (Professional)
- M.Com
- MS/M.PHIL (Management Sciences)

CONTACT US

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